

## Recreation Center Committee Minutes – July 27, 2015

The monthly meeting of the Recreation Center Committee was called to order by Carolyn Foss on Monday, July 27 at 4:35 pm in the Mosling Room at the Recreation Center.

Board members present: Carolyn Bernstein, Bunny Buxton, Carolyn Foss, Holly Herlache, Kelly Jorgenson, Jenny Stults and Bill Nauta.

Board members absent: Daniel Nerenhausen.

Also present: Katie McGrane, Manager; John Buxton.

A motion was made by Carolyn B., seconded by Bunny to approve the agenda. Motion carried.

A motion was made by Holly, seconded by Jenny to approve the minutes from the June 11, 2015 meeting. Motion carried.

### Annual Budget:

John Buxton presented a five year forecast budget to the Board. He indicated that WI Town Board requested the Rec Center's budget by August 1. The budget prepared by John had revenues/expenditures in 2015 and the out years between \$239K and \$284K. For revenues, the budget detailed fees, sales, events, donations and Foundation reimbursement; for expenditures it detailed salaries & wages, benefits, maintenance, supplies, utilities and fees. A motion was made by Carolyn B., seconded by Kelly to submit this budget to the Town Board. Motion carried unanimously.

### Manager's Report:

Katie presented the breakdown of staff hours with no questions from the Board.

Following up on the June Board meeting regarding problems with the hot tub jets, Katie informed the Board that there was a burned out connecter and that a replacement of motor and connecter would be approximately \$1,500.

Katie informed the Board that the service contract with Johnson Controls was about to expire.

Katie reported that there had been members with health issues that need to be addressed, specifically elderly users who undress while in the lobby. After Board discussion on this situation, it was understood that Katie will consult with the Door County YMCA regarding their policies.

Katie informed that Julie Anderson's class rate would be 10%.

Katie informed that the fall swim lessons had over 30 enrolled.

Katie then addressed the recently held Rec Run for 2015. The Board concurred that it was a resounding success. Katie indicated that the final report showed: 339 registered with 327 actual participants. Regarding financial benefits of the Rec Run, there were \$7,820 sponsorships which will be matched in accordance with the matching fund criteria.

Carolyn F. made the recommendation that we close the Rec on the Friday night prior to the Rec Run.

Katie appealed for volunteers for two upcoming events: Island Fair (Aug 15) and DDBBQ (Aug 29).

### Treasurer's Report:

Bunny presented a Statement of Revenues and Expenditures for the two quarters of 2015 (Jan-Jun) indicating revenues of \$111,281 and expenditures of \$120,649. Bunny also provide electricity data for both Dectron and Main usage.

### Old Business:

Carolyn F. provided an update on the matching fund challenge. She stated that, thru June 30, the Rec Center had received \$35,628 (to be matched); TPAC had received \$16,823 (to be matched); and, WI Foundation had received \$5,750 (to be matched).

Carolyn F. advised that donation jars would be located at Mann's Store, Rec Center and the TPAC and that money placed in these jars would also be subject to matching funds.

New Business:

Katie informed the Board that the state building inspector had visited the Rec Center that day and that the only item of concern was deterioration of the hardware holding the pool ladders.

The next monthly meeting is scheduled for Thursday, August 27, 2015 at 7 pm.

A motion to adjourn was made by Carolyn B., seconded by Jenny. Motion carried.  
Meeting adjourned at 6:10 pm.

Respectfully submitted, Bill Nauta